



MARK VARGO
ATTORNEY GENERAL

STATE OF SOUTH DAKOTA
LAW ENFORCEMENT STANDARDS AND TRAINING COMMISSION

DIVISION OF CRIMINAL INVESTIGATION
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RECIPROCITY CANDIDATE EVALUATION FORM

INSTRUCTIONS: The applicant listed below is applying for reciprocity law enforcement certification in the State of South Dakota. As part of the State of South Dakota's review for consideration, the Law Enforcement Officers Standards and Training Commission requests a member of the applicant's most recent law enforcement agency complete an evaluation to ensure the applicant meets standards for certification.

Date of Evaluation: _____ **Applicant Name:** _____

Evaluator's Name: _____ **Title:** _____

Evaluator's Agency: _____

Period of employment covered by evaluator (dates): _____ to _____

How is the evaluator familiar with the applicant?

☐ Daily contact ☐ Reports and records ☐ Frequent observations ☐ Infrequent observations

How does the evaluator rate the applicant in each of the below areas?

A = Exemplary; B = Above Average; C = Average; D = Below Average; E = Inadequate

Rating	Area	Description
INDIVIDUAL EVALUATION		
	Adaptability	Ability to manage changes in duties and environment.
	Appearance	Personal cleanliness, neat appearance and bearing.
	Expression	Clearly explains thoughts, plans, and reports. Explains circumstances and situations in an understandable manner.
	Moral courage	Truthful, honest, and forthright in all contacts.
	Tact	Makes all contacts without generating fear or resentment.
	Attitude	Toward his/ her work, other officers, and the public.
	Ingenuity	Accomplishes the mission despite obstacles and barriers.
	Initiative	Takes necessary and appropriate action without orders or instruction.
	Judgement	Properly evaluates situations and makes practical decisions, demonstrating a depth of knowledge, and good judgment.
	Ambition	Desire for self-improvement and earned promotion.
PERFORMANCE OF DUTY		
	Cooperation	With the public, other officers, prosecutors, and the court.
	Demeanor	In public and in court.

	Dependability	Follows instructions, department policies and standard operating procedures.
	Organization	Of work and time.
	Self-improvement	Voluntary efforts to raise his/ her own efficiency.
	Stamina	Emotional and physical endurance in performance of duty.
	Evidence management	Ability to recognize, identify and preserve.
	Report writing	Properly organized, accurate, detailed, and timely.
	Availability	Maintains proper use of radio, accessible to fellow officers and the public.
	Public relations	Maintains public support and cooperation.
	Accuracy	As it relates to statements, reports, and perception.
	Equipment	Properly uses and cares for.

Evaluator's comments and recommendations regarding the applicant:

Who completed this form? ☐ Evaluator ☐ South Dakota background investigator

If this form was completed by the South Dakota background investigator based on a background investigation interview:

Name of individual completing form: _____ **Date Completed:** _____